

Name _____		Pronouns _____		Phone # _____	
E-mail address (If cast, email will be used as primary communication.) _____				Resume Attached? Headshot Attached?	
				<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> yes <input type="checkbox"/> no	
Address _____		City _____	State _____	Zip Code _____	
Height _____	Weight _____	Hair _____	Date of Birth _____	Age, if under 18 _____	Special Talents (juggling, instrument, magic, tumbling, acrobatics, etc) _____
Role(s) auditioning for _____		Will you accept other role(s)? <input type="checkbox"/> yes <input type="checkbox"/> no		Vocal Range _____	
Are you also auditioning for the AM show? <input type="checkbox"/> yes <input type="checkbox"/> no		If so, will you accept a role in both shows? <input type="checkbox"/> yes <input type="checkbox"/> no		If you are not cast, would you be interested in working crew (ie: sound, floor, stage management) for this show? <input type="checkbox"/> yes <input type="checkbox"/> no	

Please look at scheduling information on page 2. Fill in any conflicts on the calendar provided.

Auditionee Agreement: I have reviewed the information listed in the detailed audition announcement and on the included calendar (p2 of this sheet) and understand the obligations of the rehearsal and performance times I will be committing to if selected for this cast. Please '✓' for agreement.

☐ **I am prepared to make a full commitment to this show. -- If other opportunities or non-emergency commitments arise any time between now and then, that conflict with regular rehearsal or posted performance times, I will fulfill my commitment to this production and decline the other opportunity. I understand that it is my job to resolve any conflicts that arise before rehearsal/performance and to arrive on time each and every day. I understand the director agrees only to accommodate conflicts that I have listed on p2 of this form.**

PARENTS OF CHILDREN 12 & UNDER: ☐ I am prepared to make a full commitment to this show. I understand that as a part of my child's participation, I may be required to attend some rehearsals and help care for/assist with other children, in addition to my own. I understand that I will be required to attend several performances and help care for/ assist with other children, in addition to my own. [We will endeavor to create a parent schedule that works well for all parties, but parents of all child cast members are expected to assist as needed. Parents will receive additional show tickets, as a thank you for volunteering.] **Please note that it may not be possible for non-cast children to accompany cast children to rehearsal/performance.

PARENTS of cast members who won't be driving themselves to rehearsals/performance ☐ I understand that I must provide transportation for my child that will result in prompt delivery of my child to the theatre and prompt pick up, once rehearsal/performance has concluded. [There is often (but not always) a room available to be used as a "waiting room" for parents.]

Printed Name of Actor _____	Signature _____	Date _____
Printed Name of Parent (if applicable) _____	Signature _____	Date _____

DO NOT WRITE BELOW THIS LINE

Director's Notes: _____

Director's Notes			Called Back?	CASTING:	Accepted Role	Declined Role	Left Message/ Will Call Back
Acting	Singing	Dancing	<input type="checkbox"/> yes <input type="checkbox"/> no Available <input type="checkbox"/> Unavailable <input type="checkbox"/> Left Message <input type="checkbox"/> Notes:	Role(s)			

A Christmas Carol-PM Conflict Calendar

~ Please list any known or potential conflicts during possible rehearsal times (M-F: 6-11PM, Sa-Su: 8 AM-11PM). Be specific when marking conflicts.

– Place an “x” if you are unavailable during the entire time period. Please list a range if available for a partial time period. The range should begin with the time you can be in the rehearsal hall ready to go. The range should end with the time period that you would have to be walking out of the building in order to make it to your other engagement.

~ **Please, be accurate and honest when indicating your conflicts.** – This includes (but is not limited to) noting any possibly work or class commitments. If your work schedule changes from week to week and there is a possibility of evening or weekend conflicts and / or you will be attending classes but do not yet know your class schedule, please indicate as much info as you have.

~ A few conflicts may be okay, as long as we know about them now.

~ For the good of the show and fairness to all production volunteers and staff, we ask that you not add conflicts to your schedule once you have accepted a role in this production. If you are cast and are unable to keep your rehearsal and performance commitments, Theatre Memphis reserves the right to replace you.

☐ I have conflicts, which are listed below. ☐ I have no conflicts.

☐ I anticipate conflicts for the following reason, but do not have the exact dates at this time. _____

Approximate conflict dates are: _____

Monday 6-11 PM*	Tuesday 6-11 PM*	Wednesday 6-11 PM*	Thursday 6-11 PM*	Friday 6-11PM*	Saturday 8 AM – 11PM*	Sunday 8 AM – 11 PM*
OCTOBER 10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	November 1	2	3	4	5	6
7	8	9	10	11	12	13
14 On Stage	15	16	17	18	19 Tech Begins**	20
21	22	23	24 Thanksgiving	25 Holiday	26	27
28	29 Possible Preview	30 Possible	December 1 Possible Preview	2 7 PM Opening Night	3 7 PM Performance	4 3 PM Performance
5	6	7	8 7 PM Performance	9 7 PM Performance	10 3 PM Performance 7 PM Performance	11 3 PM Performance 7 PM Performance
12	13	14 7 PM Performance	15 7 PM Performance	16 7 PM Performance	17 3 PM Performance 7 PM Performance	18 3 PM Performance 7 PM Performance
19 7 PM Performance	20 7 PM Performance	21 7 PM Performance	22 7 PM Performance	23 7 PM Performance		

10/10 - 12/2: We would like to hold 5-6 rehearsals per week. *Rehearsals are generally 3-4 hours long. Tech rehearsals may be 5-6 hours long. ** **Actors will only be called to rehearsals for which they are needed; the final schedule is subject to change based on progress made in rehearsal. -- Therefore you must keep your schedule flexible even for days you are not initially called.** The purpose of this calendar is to determine which days/times most cast members are available. The full cast will be called for every rehearsal as we head into tech.

11/14: This is the date rehearsals move from the rehearsal hall to the main stage and set. It is likely that all cast members will be needed for every rehearsal this week. Conflicts during this week should be avoided.

11/19: Tech Rehearsals begin. **ATTENDANCE IS MANDATORY for all cast members from this point on. There will be a 3-day holiday for Thanksgiving (11/23-25). All actors are expected to attend all rehearsals on either side of this two day holiday.**

-- Please keep this page for yourself as a reminder of pertinent dates. --

A Christmas Carol - PM

Thank you for auditioning for this show at Theatre Memphis.

We are dedicated to providing rewarding experiences for our volunteers and outstanding productions to our patrons. We are pleased that you have chosen to apply to help us with this opportunity. For the good of the show and fairness to all production volunteers and staff, we ask that you not add conflicts to your schedule once you have accepted a role in this production. If you are cast and are unable to keep your rehearsal and performance commitments, Theatre Memphis reserves the right to replace you.

By accepting a role in this production:

- You agree to make a full commitment to this show. -- If at any time after you accept a role, other opportunities or non-emergency commitments arise that conflict with regular rehearsal or posted performance times, you will fulfill the commitment you have made to this production and decline the other opportunity. It is your job to resolve any conflicts that arise before rehearsal/performance and to arrive on time each and every day that you are called. The director agrees only to accommodate conflicts that you listed on the audition form. Stage management keeps a copy of this information for reference and rehearsal schedule planning.
- You understand that you may be called for 4-6 rehearsals per week. *Rehearsals are generally 3-4 hours long. Actors will only be called to rehearsals for which they are needed; the final schedule is subject to change based on progress made in rehearsal. -- Therefore you must keep your schedule flexible even for days you are not initially called. The full cast will be called for every rehearsal as we head into tech. All tech and performance dates are mandatory.

Possible Rehearsal Dates

October 10 - November 19th

(A full or partial detailed rehearsal calendar will be released at least two weeks before rehearsals begin.)

Possible rehearsal times include:

Monday-Friday: 6-11PM

Saturday-Sunday: 8 AM-11PM

Weekdays call times are generally 6:30-10:30 pm. Weekend vary, but generally do not begin before 1 PM or go past 10:30 PM.

Possible Technical Rehearsal Dates:

November 19 - December 1 (Off for Thanksgiving November 23 - 25)

Possible tech rehearsal times include:

Monday-Friday: 6-11PM

Saturday-Sunday: 8 AM-11PM

Weekdays call times are generally 6-10:45 pm. Weekends vary, but generally do not begin before 1 PM or go past 10:45 PM.

Performance Dates

December 2 - 12 Thurs, Fri, Sat, Sun

December 14 - 19 Wed, Thurs, Fri, Sat, Sun

December 20 - 23 Monday - Friday

Call times are no less than one hour before the listed performance time:

Stay up-to-date with upcoming auditions at Theatre Memphis

Season information, including a complete list of 2022-23 auditions and tips for auditioning at Theatre Memphis, can be found on our website. Detailed audition notices are posted about 2 weeks prior to auditions in the following locations:

- Theatre Memphis website (www.theatrememphis.org Click on the JOIN tab, then AUDITIONS.)
- Facebook groups: Theatre Memphis and Theatre Memphis Volunteers
- **Email audition notices are also sent to those on the TM auditions mailing list. If you would like to be included in this email distribution, please create a volunteer profile by visiting www.theatrememphis.org/becomeavolunteer. Be sure to select “Yes” for “Are you interested in receiving audition notices?”**