

#### **Theatre Memphis**

#### **Season Ticket Member Reservations Instructions**

Theatre Memphis is offering an alternate way for season ticket holders to reserve show tickets.

Members are now able to reserve tickets online.

Please see instructions below.

If you have any questions about this process, please contact the Box Office at 901.682.8323.

Please Note: Reserving your tickets online will incur a \$1.00 per ticket exchange fee.

Members will still be able to reserve tickets by phone or in person with the Box Office for no additional fees.

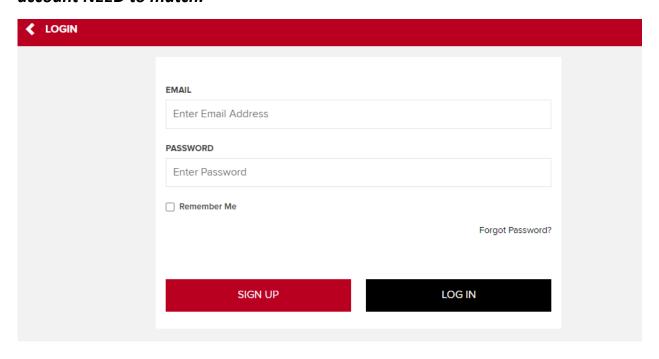
My Tickets Website - https://mpv.tickets.com/?orgid=51770&agency=THMM\_MYTIXX

If you have an online My Tickets account enter your Email and Password or click Forgot Password.

\*NOTE if you do not have an account the forgot password feature WILL NOT WORK.

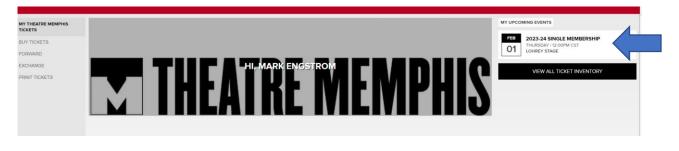
❖ If you DO NOT have an online My Tickets account, click SIGN UP.

\*NOTE emails between the Theatre Memphis Box Office and the Online My Tickets account NEED to match.

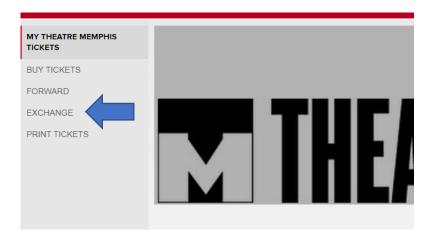




**❖** Once logged in you should see your Membership on the Right. If you do not, please contact the Theatre Memphis Box Office (901.682.8323).

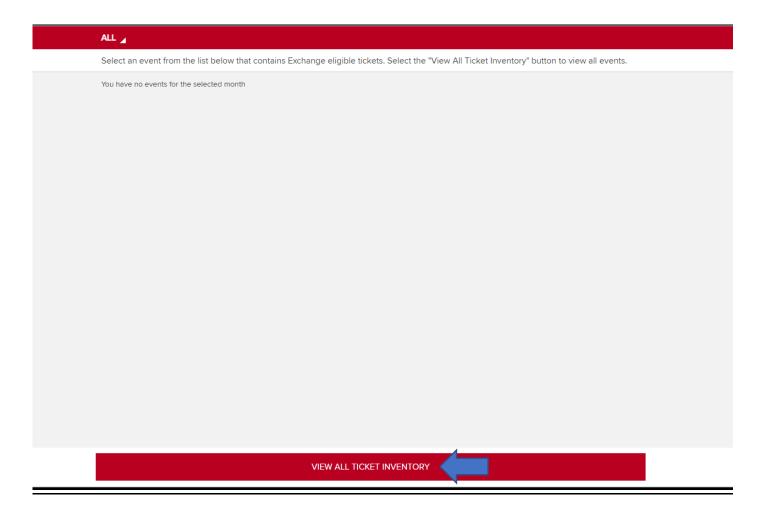


❖ To pick your seats for a show click on the EXCHANGE tab on the left.

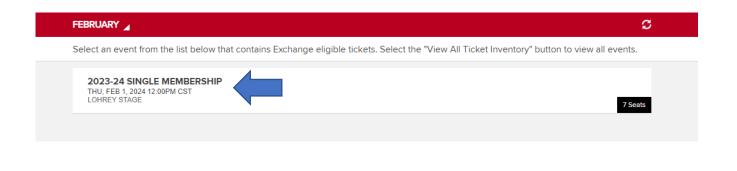




**Click VIEW ALL TICKET INVENTORY at the bottom to view your Membership.** 

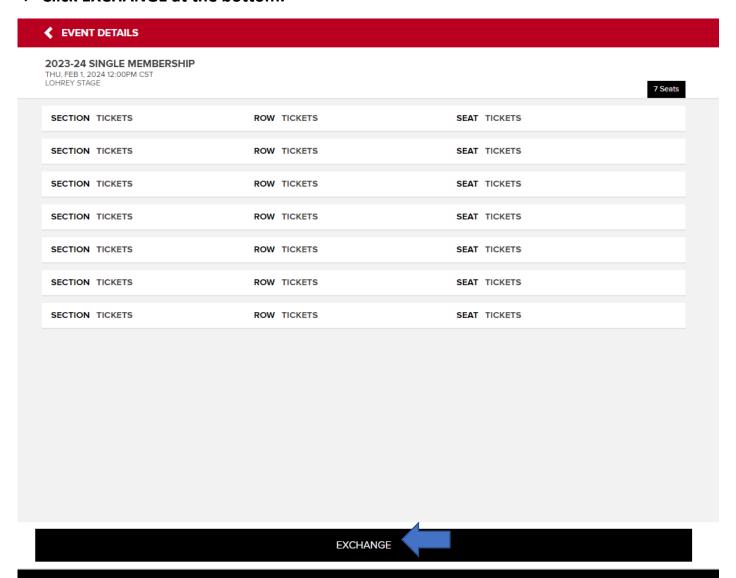


Click on your Membership.



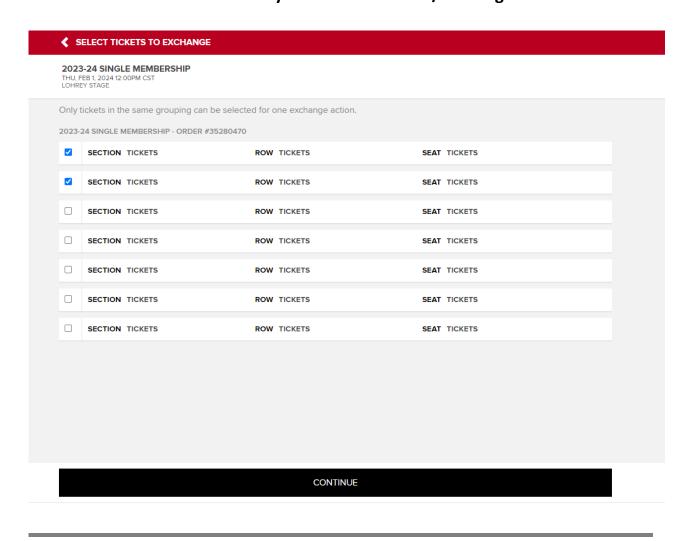


### Click EXCHANGE at the bottom.





❖ Select the number of tickets you want to redeem/exchange and click CONTINUE.



# **THEATRE MEMPHIS**

Click FIND ELIGIBLE EVENTS at the bottom which will bring up a list of all Theatre Memphis shows currently available. Select the event you would like to attend.

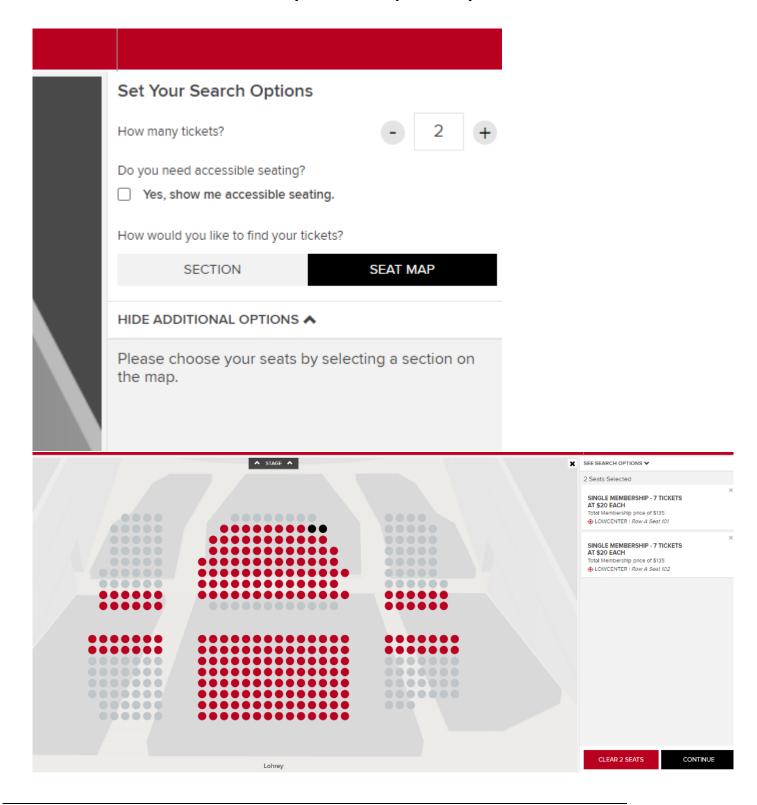
Continue to the next step to view the events that are eligible in exchange for the tickets you've selected to return. If the event you desire is not listed, it may be due to a lack of available seating or is not an equivalent option for the tickets ...

More Info

### FIND ELIGIBLE EVENTS **EVENTS** 28 RESULTS AUG SISTER ACT FRIDAY | 7:30PM CDT 18 **LOHREY STAGE** AUG SISTER ACT SATURDAY | 7:30PM CDT 19 **LOHREY STAGE AUG** SISTER ACT SUNDAY | 2:00PM CDT 20 LOHREY STAGE AUG SISTER ACT THURSDAY | 7:30PM CDT 24 LOHREY STAGE AUG SISTER ACT FRIDAY | 7:30PM CDT LOHREY STAGE AUG SISTER ACT SATURDAY | 7:30PM CDT 26 LOHREY STAGE

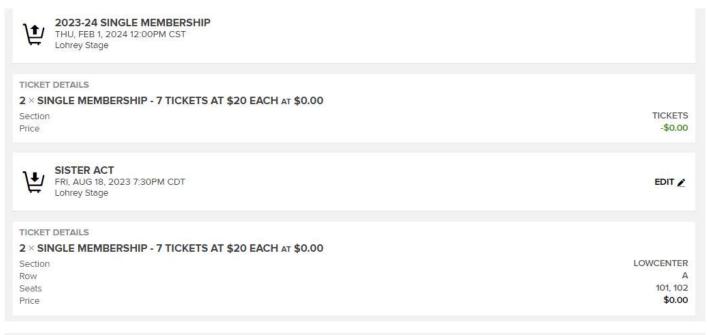
### **THEATRE MEMPHIS**

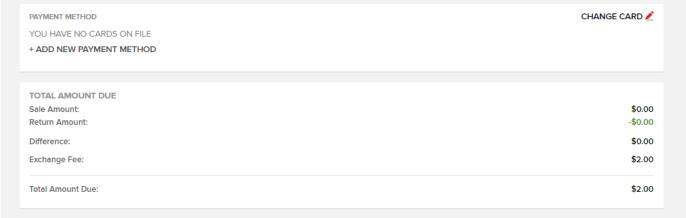
**❖** To pick you seats click on SEAT MAP followed by the section you would like to sit in. Select the SAME number of seats you selected previously and click CONTINUE.



## **THEATRE MEMPHIS**

Review your order and add a credit card for the \$1.00 Online Exchange Fee. Click PLACE ORDER to complete your order. Your tickets will be held at the Theatre Memphis Will Call.





By selecting the Place Order button I agree to purchase the tickets selected, to accept any restrictions noted, and understand that I am responsible for any payment needed to complete the purchase. All sales are final. There are no refunds or exchanges.

PLACE ORDER